g. Other Transportation Expenses

- The following necessary transportation expenses may be claimed at actual cost when directly related to transporting the District traveler to and from the destination point(s):
  - taxi, shuttle, ride share, or public transit fares;
  - parking fees;
  - bridge, road, or ferry tolls;
- The following transportation expenses may not be claimed:
  - traffic and parking violations;
  - emergency repairs on non-District vehicles;
  - personal travel while at an out-of-District location;
  - other actual transportation expenses determined to be unreasonable or unnecessary by the General Manager

3. Meal Expenses

a. Eligibility for Meals

- District travelers on in-County travel are not eligible to claim for meals taken within the County, unless provided for in other District policies or are approved by the General Manager.
- District travelers on out-of-County travel that does not require an overnight stay away from their home are eligible to claim for meals when approved by the General Manager.
- District travelers on out-of-District travel that requires an overnight stay away from their home are eligible to claim for meals taken out-of-District.
- Purchasing and/or claiming for meals for federal or state public officials or employees, is prohibited when in conflict with law.
- District travelers are not eligible to claim meals or other expenses for those persons who are not otherwise eligible to file a claim themselves for District reimbursement.

b. Meal Claims – Advance Per Diem Payment

- The District shall provide employees traveling on authorized overnight District business with a meal per diem allowance based on the applicable U.S. General Services Administration (GSA) rate for the travel destination and dates.
- The authorized per diem allowance shall be calculated and paid to the employee prior to departure. Administration shall provide the employee with written confirmation of the applicable daily rate, travel dates, adjustments for meals provided by conferences or lodging, and the total amount to be paid.
- The first and last days of overnight travel shall be calculated at 75 percent of the applicable GSA rate. Full intervening travel days shall be calculated at 100 percent of the applicable rate. Adjustments shall be made for qualifying meals furnished by conferences, meetings, or lodging.
- Employees receiving the authorized per diem allowance shall not be required to submit individual meal receipts. The allowance is intended to cover meals, gratuities, and incidental expenses. Expenses exceeding the authorized allowance shall be the employee's responsibility unless an exception is approved by the Board of Directors.
- The per diem payment shall be documented through the District's travel authorization and payment records. Employees shall confirm their actual travel dates upon return. Any unused allowance resulting from canceled travel, shortened trips, or other changes affecting eligibility shall be returned to the District or reconciled through the District's established procedures.

- Board members and District staff accompanying Board members shall not be eligible to receive advance payment of meal expenses per diem allowances and shall be exempt from the reimbursement limits established under this policy.
- Alcoholic beverages and personal expenses are not reimbursable under this Policy.

4. Lodging Expenses

a. Eligibility for Lodging

- The Administration department will make any and all lodging arrangements, in advance, of pre- approved travel. If lodging is required, the District traveler may claim lodging for the night preceding the first day through the day after the last day of the out-of-District function. If the lodging is paid the traveler, itemized receipts are required and must be attached to the Expense Reimbursement form.
- District travelers are not eligible to claim lodging staying overnight as a guest of friends or relatives.

b. Lodging Expense Reimbursement Claims

- The District's maximum lodging rate for lodging within the State of California shall be equal to the base rate established by the IRS for its employees, with the following exceptions:
  - If the IRS has not established a higher rate for lodging in Los Angeles and Orange Counties, the District's maximum lodging rate for those counties shall be the base rate established by the GSA.
  - If the IRS has not established a higher rate for lodging in the City and County of San Francisco, the District's maximum lodging rate for that county shall be the base rate established by the IRS for its employees plus 50%. Refer to: www.gsa/gov/portal/category/21287.
- The District's maximum lodging rates for lodging outside of the State of California shall be equal to the maximum federal per diem lodging rates established by the IRS. Refer to:www.gsa.gov/portal/category/21287.
- Actual lodging costs greater than IRS and GSA established rates will be authorized in the following instances:
  - part of a conference or convention sponsored by a California state or regional association
  - part of a conference or convention sponsored by an organization of which the District is a member.
- An original room receipt, showing the number of days and the number of occupants, is required upon the District traveler's return to work for lodging expense reimbursement claims. A copy of the receipt or a credit card receipt alone is insufficient.
- Lodging expense reimbursement may not be claimed for guests of the District traveler. Where expense for a family member or friend is included in the receipt, the claim must not exceed the single occupancy rate.
- Special lodging, such as accommodations in apartments, RV parks, campgrounds or other semi-permanent lodgings, shall require advance written authorization of the General Manager or designee.
- The Administration department shall inquire when making lodging arrangements whether the District is exempt from Transient Occupancy Taxes (TOT) in the locale where they are staying and shall provide the necessary form to the lodging facility, if required to do so to obtain the waiver.

Weekly Water Report	As of: October 20,2026	As of: November 3, 2026	
New Hogan (NHG) TOC	**264,850**	**226,350***	**AF**
Storage:	153,014	151,309*	AF
Net Storage Change:	2,763	-1,705	AF
Inflow:	18	7*	CFS
Release:	73	41*	CFS
New Melones (NML) Allocation	**0**	**0**	**AF**
Storage:	1,507,997	1,504,739*	AF
Net Storage change:	18,344	-3,258	AF
Inflow:	486	496*	CFS
Release:	831	284**	CFS
Source: CDEC Daily Reports			

Goodwin Diversion (GDW)			
Inflow (Tulloch Dam):	1,009	385	CFS
Release to Stanislaus River (S-98):	461	456	CFS
Release to OID (JT Main):	204	0	CFS
Release to SSJID (SO Main):	101	0	CFS
Release to SEWD & CSJWCD:	0	0	CFS
Total Release	766	456	CFS
Source: Tri-Dam Operations Daily Report			
Farmington Dam (FRM)			
Diverted to SEWD:	0	0	CFS
Diverted to CSJWCD:	0	0	CFS

Surface Water Used			
Irrigators on New Hogan:	0	0	
Irrigators on New Melones:	0	0	
Out-Of-District Irrigators:	0	0	
DJWWTP Production:	48	38	MGD
North Stockton:	10	7	MGD
South Stockton:	9	6	MGD
Cal Water:	17	14	MGD
City of Stockton DWSP Production:	13	10	MGD

District Ground Water Extraction			
74-01	0	0	GPM
74-02	0	0	GPM
North	0	0	GPM
South	0	0	GPM
Extraction Well # 1	2,540	2,544	GPM
Extraction Well # 2	3,130	3,125	GPM
Total Well Water Extraction	5,670	5,669	GPM
Total Ground Water Production	8	8	MGD

Note:

****The data reported here is available as of 11/01/26**

***The data reported here is available as of 11/02/26**

All other flow data reported here is preliminary, as of 9:00 a.m. on 11/03/26